GABRIOLA COMMUNITY CEMETERY

Rules and Regulations

A. Definitions

In these Rules and Regulations , unless the context otherwise requires:

"Board" shall mean The Trustees of Gabriola Community Cemetery.

"Chairman" shall mean the person elected by the Board from their number to perform the duties of the Chairman.

"Secretary" shall mean the person appointed by the Board to perform the duties of Secretary.

"Treasurer" shall mean the person appointed by the Board to perform the duties of Treasurer.

"Infant" shall mean a person up to the age of one (1) year

"Child" shall mean a person up to the age of ten (10) years

"Memorial" shall mean any tomb, monument, grave stone or marker tablet

The use of words signifying the masculine shall include the feminine.

B. Lands used as Cemetery

The following lands, owned, used or maintained by the Board have been set aside and used for cemetery purposes.

Gabriola Community Cemetery, legally described as being

PID 004-570-98

7 Lot 1, Plan 15573, Section 3, Nanaimo Land District, Gabriola Island,

Sec 24 (D) Cemetery

C. Custody and Filing of Plans, Schedule of Rates and Rules and Regulations

A copy of the plans of the cemetery shall be submitted to the Consumer Protection BC for acceptance and filing, and copies shall also be kept available for inspection by the public at the address of the Chairman and at such other places as may be deemed necessary.

D. Purchase and Transfer of Grave Spaces

1. **The receipt issued by the Treasurer to cover the purchase of grave spaces shall be dated and include the name of the purchaser, the number and name of the Block, and the number of the grave space. The information on the receipt shall be recorded by the Chairman in the cemetery records.**

2. **Transfer of grave spaces shall be made to a second purchaser only with the sanction of the Board and each and every such transfer shall be recorded by the Treasurer. Such sanction shall not be unreasonably withheld.**

E. Interment and Exhumation

1. **Interment shall be in respect to human remains only.**

2. **Interment shall be below ground level only.**

3. **Each Interment in the cemetery shall be made in a grave dug to a depth sufficient to provide one meter (1m) of earth between the upper surface of the coffin or grave line and the level of the ground surrounding the grave space.**

4. **The Chairman/Treasurer/Secretary shall issue a permit for each interment before an interment takes place (see Appendix "A" attached). The Interment Permit shall not be issued until the Chairman/Treasurer/Secretary receives a copy of the Burial Permit. The Burial Permit is issued by an authorized agency of the Dept. of Vital Statistics, B.C. to the person (usually the Funeral Director who files the Death Certificate. The Medical Health Officer may order an immediate burial of a person who has died of an infectious disease. If the Chairman/Treasurer/Secretary is not available to issue a permit prior to such burial, the permit must be obtained as soon after burial as is practicable.**

5. **Exhumation of interred remains shall only be carried out by written order of a competent authority, as designated in Cremation Interment and Funeral Services Act.**

F. Reservation of Blocks

No grave-spaces may be reserved.

If a family plot is purchased at time of burial, 3 cremation interments are allowed in the family plot. Subsequent cremation burials must be paid at time of interment.

G. The Size of Grave Spaces

1. **The size of a grave space shall be 3 ft. by 7 ft.**

2. **The size of a grave-space for cremated remains shall be 2 ft. by 2 ft. in any block reserved for cremated remains in accordance with Section F of these Rules and Regulations.**

H. Fees and charges

All fees and charges for grave space, goods and services shall be shown on the schedule of rates and attached as Appendix "B" of these Rules and Regulations.

I. Administration

The financial year for the cemetery operations shall be the calendar year from January 1 to December 31.

J. Memorials

1. **On and after the 30th day of October 2009 the only type of memorial that shall be permitted to be placed on the cemetery shall be of stone, concrete, or metal affixed to a suitable concrete base, laid flat with the ground level.**

2. **On and after the date mentioned in Sub-section I above, no person shall be permitted to erect or place railings or curbing around a grave, nor shall a person place a cement or other type of capping on any grave in the cemetery higher than ground level.**

K. Conduct within the Cemetery

1. **No person shall damage or deface any memorial, monument, fence, gate , structure, or any other improvement in the cemetery.**

2. **No person shall plant, remove, cut down or destroy any trees, shrubs, plants, flowers, bulbs or rocks in the cemetery unless prior authorization is received from the Board or its appointed representatives.**

3. **Except as permitted by the terms of Section E.4, no person shall carry out any work in the cemetery unless prior authorization is given by the Board or its authorized representative and all such work shall be subject to supervision by the Board or its appointed representatives.**

4. **No person shall enter a cemetery in a vehicle after sunset, or drive a vehicle in a cemetery at any time at a speed of more than ten (10) miles per hour.**

5. **No person shall solicit orders for markers, tablets, memorials, curbings, cappings, or like works within the limits of the cemetery.**

6. **No person shall discharge firearms, other than in regular volleys at burial services, in the cemetery.**

L. General

Notwithstanding anything herein contained, the administration and operation of the cemetery shall be carried out at all times in accordance with the *Cremation, Interment and Funeral Services* Act and the Regulations made there under.

_____ _____

Chairman/Treasurer, etc. of **Date**

Cemetery Board

_____ _____

At least one member of the Board, **Date**